Alma Brainy
Training Academy

Technical | Soft Skills | Leadership | Teaming

ab

alma brainy

www.almabrainy.com

info@albrainy.com

...with us, you are allowed to make mistake without consequences

…table of content

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...message from the ceo

2019 is another great year that has marked many remarkable achievement in our calendar. We strengthened business relationship with existing customer, secured deal with potential customer, reducing engagement with free lancer by hiring additional permanent trainers and consultants, a series of training plan ahead, moving to new facilities and many more. We have become a place where you'll find what you're looking for here.

As a company that is driving changes, we have quite a number of changes throughout the year, with most significant impact is the application of 70-21-10 in our training delivery where 70% of the delivery method is via client's actual working experience, 20% is spared for interaction within learners and only 10% via formal education. Secondly is the utilization of iPad Pro by all trainers that has made the whole teaching session to be extremely interactive, easy to follow and sleek. We just love to receive constant positive feedback and comments on this approach alone.

We are very clear of what we want to be - leaders in training development; and we propel our business using four core values, Sincere, Transparent, Ambitious and Respect (STAR).

I'm proud of the work that have been done and we will give you our personal commitment that our learning session is beyond classroom session.

shima, ceo

...making mistake without consequences

our value

we propel our training programs by breathing the common value that has been the root of our existence. We believe in STAR

Sincere -

we did not just get the job done, we get the job perfected

Transparent -

say "No" to the subject that we don't know, no matter how compelling the offer is

Ambitious —

it is to awaken talent that lies beneath everyone's creative mind so the world can be lit up with joy and knowledge

Respect -

our root is the same

…in house training

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…uniquely for you

Our 'off-the-shelf' courses are extensive for you to just pick but **we understand** that you may want it to be specifically delivered to your needs. As such you can request a completely tailored course to be developed according to your requirement.

We have the time and passion to understand your organization's learning needs so that we can develop uniquely and surely will not fail to satisfies your business objectives.

…more than just a client

All participants will be granted a **direct access to our trainer for 6 months** upon completion of each consultation training. We are committed to make sure the session will give an impact to the participant in specific

…the 5 + 1

We will deliver *1 course for FREE for every 5 courses / session that you have enrolled.
* T&C apply

For detail call us at
+6018.667.2110

IATF 16949 QMS

IATF 16949: 2016

alma brainy IATF quality management training is designed for all sizes of the automotive based sector. Our courses will assist you to continually **absorb**, **implement and demonstrate** the system that adhere to the IATF requirement across all operations.

We will teach you how to achieve and benchmark consistent output by improving infrastructure, performance, work environment and objectives.

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1. IATF16949 Awareness

This session highlights the key requirements of IATF 16949. Gain a better understanding of both your organization's obligations and your personal responsibilities.

Duration 0.5 Day | In-House & Public

3.IATF 16949 Transition and Implementing Changes

This course will help you to understand the differences between the TS16949 and IATF 16949. Our trainers will guide you how to effectively apply a transition plan in your organization and effectively engage with top management. Do it right in the first place

Duration 2 Days | In-House

5. IATF 16949 Lead Auditor

Get your team to be guided through IATF 16949 in detail and you'll learn to take the ownership to plan, conduct and report on an audit. Confidently manage teams of auditors when conducting internal and third party audits.

Duration 5 Days | In-House

2. IATF 16949 Requirements

Our training experts help you understand the requirements of ISO 9001 and how to implement a system you enhance your operational performance.

Duration 2 Days | In-House

4.IATF 16949 Internal Auditor

Understand the requirements of IATF 16949 and proceed to take up the knowledge and skills to plan and execute internal audits. This is a workshop based training and learn the entire standard for the audit process.

Duration 2 Days | In-House

6. IATF 16949 Deep Dive

Create your own internal expert. Get an in-depth understanding on the critical areas of IATF 16949.

Duration 2 Days | In-House

Ask for a detail course outline for each of the topic above. Send an email to: -
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Automotive 5 Core Tools

Automotive Based Industry

alma brainy pay a special attention for the 5 Core Tools in Automotive Quality management System. These course are tailored in accordance to expectation outlined by the Automotive Group.

Our 5 core tools help the the automotive-based manufacturing to achieve the IATF 16949:2016 certification.

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1. SPC

IATF 16949 requires "Statistical concepts, such as variation, control (stability), process capability, and the consequences of over-adjustment, shall be understood and used by employees involved in the collection, analysis, and management of statistical data." This course is a great tool to help meet this requirement, covering the basics of Statistical Process Control (SPC), including setting up and interpreting statistical charts.

Duration 2 Days | In-House & Public

3.Failure Mode Effect Analysis

FMEA is a structured process to evaluate risks in a manufacturing process, and then take effective action to minimize the risks to ensure customer and interested party requirements are met. This course introduces the purpose of PFMEA and the key steps in establishing and maintaining a PFMEA. It is also a part of Risk Based Thinking approach in IATF 16949 requirements

Duration 2 Days | In-House & Public

4. Measurement System Analysis

Whereas most people have an understanding of the purpose of calibration, many do not understand the concept of Measuring System Analysis (MSA). This course teaches how to plan and undertake a MSA study for variable and attribute measuring systems. Learn the experimental and mathematical method of determining how much the variation within the **measurement** process contributes to overall process variability.

Duration 2 Days | In-House & Public

2. APQP + Control Plan

APQP provides an internationally recognized best practice structure to effectively introduce new products and processes. This course introduces the structure of APQP and the phases of implementation.

Once the risks are understood in the manufacturing process, all the controls necessary to ensure manufacture or a conforming product are captured in a Control Plan. This course will explore the purpose of Control Plans and their structure and content. Learn to develop and utilize the control plan to exceed quality expectation. We adapt the AIAG control plan requirements

Duration 2 Days | In-House & Public

5. PPAP

Are you familiar with the automotive demand when it comes to new product development, or whenever changes made in the product or process. This is the course that will tear down all the stumbling block that you always encounter when submitting PPAP or during the implementation of APQP concept. . This course introduced the structure and content of Production Part Approval Process (PPAP), the most widely used framework within the automotive industry.

Duration 2 Days | In-House & Public

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ISO 9001 QMS

ISO 9001: 2015

alma brainy ISO quality management training is designed for all sizes of the automotive based sector. Our courses will assist you to continually **absorb**, **implement and demonstrate** the system that adhere to the 2015 requirement across all operations.

We will teach you how to achieve and benchmark consistent output by improving infrastructure, performance, work environment and objectives.

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1. ISO9001 Awareness

Our training experts will expose the overview yet comprehensive content focusing on the high-level understanding related to ISO 9001:2015.

Duration 1 Day | In-House & Public

3. ISO9001:2015 Transition and Implementing Changes

Our Transition and Implementing Changes training course will help you to understand the differences between the ISO 9001:2008 and ISO 9001:2015 standards. Our expert trainers will teach you how to effectively apply a transition plan in your organization and engage with top management effectively. So stay ahead of your competition and book this two-day training course today.

Duration 2 Days | In-House

6. ISO9001:2015 Deep Dive

Create your own internal expert. Get an in-depth understanding on the critical areas of ISO 9001:2015.

Duration 2 Days | In-House

2. ISO9001:2015 Requirements

Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of ISO 9001:2015

Duration 2 Day | In-House

4. ISO9001:2015 Internal Auditor

Understand the requirements of ISO 9001:2015 and proceed to take up the knowledge and skills to plan and execute internal audits. This is a workshop-based training and learn the entire standard for the audit process.

Duration 2 Days | In-House

5. ISO9001:2015 Lead Auditor

Our expert trainers will guide you through ISO 9001 in detail and you'll learn what it takes to plan, conduct and report on an audit. Become confident in managing teams of auditors when conducting internal and third-party audits.

Duration 5 Days | In-House

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ISO 13485 QMS

ISO 13485 : 2016

alma brainy ISO quality management training is designed for all sizes of the automotive based sector. Our courses will assist you to continually **absorb**, **implement and demonstrate** the system that adhere to the 2015 requirement across all operations.

We will teach you how to achieve and benchmark consistent output by improving infrastructure, performance, work environment and objectives.

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1. ISO13485 Awareness
Our training experts will expose the overview yet comprehensive content focusing on the high-level understanding related to ISO 13485:2016

Duration 1 Day | In-House & Public

3.ISO13485:2016 Transition and Implementing Changes
Our Transition and Implementing Changes training course will help you to understand the differences between the old 13485 and ISO 13485:2016 standards. Our expert trainers will teach you how to effectively apply a transition plan in your organization and engage with top management effectively. So stay ahead of your competition and book this two-day training course today.

Duration 2 Days | In-House

6.ISO13485:2016 Deep Dive
Create your own internal expert. Get an in-depth understanding on the critical areas of 13485:2016

Duration 2 Days | In-House

2. ISO13485:2016 Requirements
Gain the required skills to conduct a base-line review of your organization's current position and implement the key principles of 13485:2016

Duration 2 Day | In-House

4.ISO13485:2016 Internal Auditor
Understand the requirements of 13485:2016 and proceed to take up the knowledge and skills to plan and execute internal audits. This is a workshop-based training and learn the entire standard for the audit process.

Duration 2 Days | In-House

5. ISO13485:2016 Lead Auditor
Our expert trainers will guide you through 13485:2016 in detail and you'll learn what it takes to plan, conduct and report on an audit. Become confident in managing teams of auditors when conducting internal and third-party audits.

Duration 5 Days | In-House

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ISO 45001 OHS

ISO 45001

alma brainy has now rolled itss program related to the ISO 45001 which is intended to replace the OHSAS 18001 and it is anticipated that organizations currently certified to OHSAS 18001 will need to migrate to ISO 45001 within three years of the new standard's publication.

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1. ISO45001 Requirement

We'll help you to interpret and apply the key concepts and principles of the standard to existing processes within your organization.

Duration 2 Day | In-House & Public

2. ISO 45001 Internal Auditor

This course will get you ready to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports and complete follow-up activities.

Duration 2 Days | In-House

3. ISO45001 Migration

Learn about what are the key changes between OHSAS 18001 and ISO 45001 so that you can better prepare for the transition and audit.

Duration 2 Days | In-House

4. CQI and IRCA Certified Auditor Transition

Learn how ISO 45001 is different to OHSAS 18001 and apply this practically to build your ISO 45001 auditing skill

Duration 2 Days | In-House

5. CQI and IRCA Certified Lead Auditor

At the end of the session, you will gain the confidence to effectively audit an OHS in accordance with recognized best practice techniques.

Duration 2 Day | In-House

6.ISO13485:2016 Internal Auditor

Upon learning the requirements of 13485:2016 you can now proceed to plan and execute internal audits. This is a hands-on based training and learn the entire standard for the audit process.

Duration 2 Days | In-House

7 . ISO13485:2016 Lead Auditor

You'll will be guided by our trainer through 13485:2016 in detail and get yourself certified for becoming an auditor that can successfully conducting internal and third-party audits.

Duration 5 Days | In-House

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Environmental Management

ISO 14001: 2015

alma brainy ISO environment management help improve the resilience of organization around the world by guiding them through the effective and efficient approach toward achieving certification.

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1. Get It Rolling

Find out what it takes in adopting the new standard of ISO14001. Get a quick understanding on what is ahead of us with regards the environment management.

Duration 1 Day | In-House & Public

3. ISO14001:2015 Transition and Implementing Changes

Discover how to apply the key changes to ISO 14001:2015 and formulate a transition action plan. Recommended for those responsible for transitioning an existing system to ISO 14001:2015

Duration 2 Days | In-House

5. ISO14001:2015 Document Preparation

Let our expert review your documentation readiness and completion status. Learn how the other industrial practitioner handles it.

Duration 1 Days | In-House

2. ISO14001:2015 Transition

Learn about the new ISO high level structure and the differences between ISO 14001:2004 and ISO 14001:2015. Essential for anyone involved with an ISO 14001:2015 transi8on, from managers to implementers and auditors

Duration 2 Day | In-House

4. ISO14001:2015 Gap Analysis

Teardown the existing system and analyze all aspect that differ from the ISO14001:2015 standard.

Duration 2 Days | In-House

Ask for a detail course outline for each of the topic above. Send an email to: -
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Medical Devices

ISO 13485: 2016

alma brainy have developed the crucial training course to help the manufacturer ensuring the transition goes as per plan. We have made it possible whether you are new to the standard or transitioning from ISO13485:2003 / EN13485:2012

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1. Senior Management Briefing
This session has been designed around the requirements of the standard and highlights your responsibilities in terms of leadership and commitment. It helps the senior management to formulate the transition

Duration 1 Day | In-House

2. Introduction to ISO13485
We'll explore the requirements of ISO 13485:2016 and how the standard interacts with ISO 9001:2015 and other standard such as EMDD and the US FDA's Quality System Regulation.

Duration 2 Day | In-House

3. ISO13485 Clause by Clause
An in depth understanding of ISO 13485:2016. The goal is for participants to be able to apply their knowledge to the development of a ISO 13485:2016.

Duration 2 Days | In-House

4. Implementing ISO13485
A step by step guide to the implementation of the quality management system in line with the requirements for ISO 13485:2016. It stresses on the concepts needed to understand, develop, and implement a quality management system

Duration 2 Days | In-House

5. Lead Auditor
Learn the key principles and practices of effective quality management system audits. Develop the knowledge, audit planning technique, executing the audit and reporting structure and the close loop mechanism in conducting QMS audit.

Duration 5 Days | In-House

Ask for a detail course outline for each of the topic above.
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Engineering Effectiveness

Technical

alma brainy technical series cover from the basic technical know-how up to the advanced engineering thinking and tools. These courses were designed in accordance to "vocational education training" where hands on activities are to be made mandatory in each course.

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1. 6-Sigma

Eliminate defect using a disciplined, data-driven approach. Implement the D.M.A.I.C problem solving methodology n any process from manufacturing to transactional and from product to service.

Duration 5 Days | In-House
Also available for Certification Level

3. Calibration

Learn how to perform in-house calibration that comply to the IEC17025 requirements and save huge amount of money by stop sending it to be calibrated by external vendors.

Duration 2 Days | In-House

5. 8 - Discipline Problem Solving

One of the most widely used problem solving method. Learn to utilize the 8 discipline of problem solving like how Ford Motors using it. Reviewing several engineering case study related to problem solving

Duration 2 Days | In-House

7. Excel

Explore the trick and the power of excel. Simplify your mining and data crunching using all the features that are available in this software.

Duration 2 Days | In-House

2. Minitab

Put your data to work. Unveil the opportunity that hides in your data. **We will** help you find it. Learn how to breakdown the complication in data that has been lying on your desk all these while.

Duration 2 Days | In-House

4. Technical Report Writing

Mastering the appropriate approach in writing, drafting **technical** communication for a variety of **technical** and occupational fields

Duration 1 Day | In-House & Public

6. Total Preventive Maintenance

Understand how is Total Preventive Maintenance to be executed from quality and engineering standpoint. Learn the system that are currently being implemented by most successful manufacturing company.

Duration 2 Days | In-House

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8. 7 QC Tools

These 7 tools are fairly simple in that they don't require sophisticated statistics to use (though control charts border on being too complex for the typical user to develop.). Follow us to make things simple

Duration 2 Days | In-House & Public

10. PLC

PLC knowledge will help you to replace hard-wired relays and have been widely adopted as high-reliability automation controllers suitable for harsh environments.

Duration 2 Days | In-House

12. ESD

Our certified trainer will make the entire ESD system and control to be easy. Learn how to approach this critically. From fundamental to the most complicated aspect of ESD system and control

14. Lean Manufacturing

A deeper dive into the Lean manufacturing methodologies and bring the to achieve breakthrough business improvements for their organizations. Learn the Toyota way od LEAN.

Duration 2 Days | In-House
Also available for Certification Level

9. KAIZEN

This course will explain the fundamentals of kaizen, including its purpose, benefits, and how it relates to lean. Learners will also learn about the phases of a kaizen event and how to incorporate the plan-do-check-act into kaizen initiatives.

Duration 2 Days | In-House & Public
Also available in Project Based Session

11. Failure Analysis Technique

Failure analysis has become crucial to pin point the real root cause for a cost effective corrective action. This course will bring you to the complete failure analysis steps starting from data review to non-destructive test and finally to destructive analysis.

Duration 2 Days | In-House

13. Poka Yoke

Prevention is better than cure. We will guide you to fully implement the poka yoke system in your production plant. From the concept, implementation and control all in our comprehensive one day training.

Duration 1 Day | In-House

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Engineering Effectiveness

Technical

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15. Gauge Dimensioning and Tolerancing

Learn the engineering tolerances that uses symbolic language on engineering drawing and its allowable variation. Make yourself available to tell the degree of accuracy and precision.

Duration 2 Days | In-House & Public

17. Lean Kaizen: A simplified Approach To Continuous Improvement

Get to know the best way to improve your cycle time, minimize customer response time, and reduce unnecessary waste. Lean Kaizen is a proven approach to continuously implement much-needed change and get rid of unnecessary waste. Apply the proven Lean Kaizen strategy within the scope of a larger lean enterprise journey. Learn how the role of change management is important throughout the lean transformation. Learn the steps to perform a Kaizen event through a blend of lecture, discussion, class exercises, and report-back sessions.

Duration 2.5 Days | In-House

16. Black Belt Quality Engineering Statistics

Learn to design and implement accurate and cost-effective data collection systems that will provide useful data for business process analysis. Gain ability to perform exploratory data analysis to detect process patterns and validate assumptions about process distributions patterns.

Duration 4.5 Days | In-House

18. 5 Why Analysis

Learn how to use the 5 Whys quality tool—a simple yet effective technique for determining the root cause of a problem. Watch a team implement this method and help them arrive at the root cause of their process issue. Then use a template we've provided to get your own 5 Whys analysis started

Duration 2 Days | In-House

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Management & Leadership Arena

Leading others

alma brainy realize the the world is now facing with the incoming workforce from the Y-generation. Proactively we had designed a full fledge management and leadership program that will cater the demand of creating a succession plan and integrating all 3 generation under the same roof. Our management series will assist you to continually **absorb**, **implement and demonstrate** the act of leadership.

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1. Hoshin Kanri

Strategically plan the objective and direction of your company. Learn method for ensuring that the strategic goals of a company drive progress and action at every level within that company. This eliminates the waste that comes from inconsistent direction and poor communication.

Duration 2 Days | In-House

3. Future Thinking and Strategic Planning

The ability to predict and foreseeing what could changed in the global politics, economy social, technology, environment, legal and others. Many company like like Shell, Petronas, BNM have implemented it.

Duration 2 Days | In-House

5. Make A Different

A workshop that will help you to change naturally and learn to reach your highest potential in both personally and professionally

Duration 2 Days | In-House

7. Managing Gen-Y

We'll teach you the oversight of materials, information, and finances as they move in a process from supplier to manufacturer. **Supply chain management** involves coordinating and integrating these flows both within and among companies.

Duration 2 Days | In-House & Public

2. Policy Deployment

Learn the method that increases the effectiveness of your organization. It adds focus and balance to the company's objectives by meeting the needs of all stakeholders such as customers, employees, shareholders, suppliers and the environment.

Duration 1 Day | In-House

4. 10 Tools of Highly Effective Managers

We'll teach you the 10 Mintzberg Managerial Role. Deep dive into each and every roles of an effective manager

Duration 2 Days | In-House

6. Project Management

We are referring to PMI in designing our Project management course. Explore the theoretical and practical approach in implementing the 5 phases of project management

Duration 3 Days | In-House

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8. Supply Chain Management

We'll teach you the oversight of materials, information, and finances as they move in a process from supplier to manufacturer. **Supply chain management** involves coordinating and integrating these flows both within and among companies.

Duration 2 Days | In-House

10. Corporate Social Responsibility

Take **responsibility** for the company's effects on environmental and **social** wellbeing. A practical guide to CSR tools. You will walk away with seven practical tools for effective implementation of CSR within your organization.

Duration 2 Day | In-House

9. Succession Planning

Get your organization prepared to face the day where the group of management will need to give way to the emerging leaders. Establish a system to identify and create the next line of management.

Duration 2 Day | In-House

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Soft Skills

Leading others

alma brainy balances between the importance of technical know-how and the soft skills. These are the courses that will help to propel ones career to the next level. Our soft skills programs were designed to include a certain level of team building activities.

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1. Presentation Skills

Learn the captivating presentation skills to win the attention of your listeners. Master the 3 major arts of conquering your stage present.

Duration 1 Day | In-House

3. Communication Skills

We'll teach you how to make your spoken words to be more effective by making it spontaneous rather than formulaic. Learn to create a story and deliver the experience in your effort of capturing the ears of your listener

Duration 1 Day | In-House

5. Negotiation Skills

It is about reaching win-win solutions, where all parties feel the outcome is fair. This course will help you understand the process of negotiation - how to prepare, having clear aims and objectives, how and when to use different negotiating styles, strategies and tactics.

Duration 2 Days | In-House

7. Time Management

In this course we examine what effective time management really means and what each of us has to do to achieve it. We look at the importance of having a clear life vision in order to help us use our time wisely and the specific goals and objectives that will help us actualize this vision

Duration 2 Days | In-House

2. Handling Difficult Employee

This course looks at some of the most common disruptive employee behaviors, identifies the potential risks to the organization if the behavior is not corrected, considers some of the reasons for such problems and offers strategies for constructively managing the performance of difficult employees

Duration 1 Day | In-House

4. Habits of Highly Effective People

Success does not come by chance, there is a way to achieve it and it is by becoming an effective individuals. Learn the habits that makes great people great

Duration 2 Days | In-House

6. Essence of Customer Service

This course provides guidelines and best practices for providing excellent customer service that will enable frontline associates and service staff in back-up and support roles to build, maintain, and increase a loyal customer base.

Duration 2 Days | In-House

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Team Building

alma brainy believes that laughter is no enemy to learning. Our indoor and outdoor team building activity are designed to help groups develop effective communication skills, team coordination, team-work, problem solving skills, leadership and innovation.

1. Reveal The Conquering Heroes

Reveal The Conquering Heroes (RTCH) is a change program designed to help participants understand the limits that they can reach as an individual and as a team, this is also a self-development process through rediscovering their potential.

Ask for quotation (Indoor and Outdoor)

2. The Power of One

The Power Of One helps the team to understand the importance of common vision and mission in any organization in order to achieve a harmonious working atmosphere.

Ask for quotation (Indoor and Outdoor)

3. Building You In Me

One major element in forming a solid team is to BOND each and every one of the team member. Building You In Me has been specifically designed to close the gap between various layer of employee within the organization and to promote the homogenous work relationship between generation (Baby Boomers, Gen-X and Gen-Y)

Ask for quotation (Indoor and Outdoor)

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absorb | implement | demonstrate

LIST of CUSTOMIZED COURSES

These are the courses that can be customized to suits client's need

SOFT SKILLS

Project Management
Time Management
Effective Communication Skills
Negotiation Skills
Leadership & Managerial Skills
Supply Chain Management
The Essence of Customer Service
10 Tools of Effective Management
Future Thinking and Scenario Planning
Employee Management System
People Improvement Plan
Policy Deployment
Appraisal System
Hoshin Kanri
Leadership Pipeline (Succession Plan)
Managing Generation-Y
Habit of Highly Effective People
The Thinking Hats
Cultivating Win-Win Environment
360 Leadership
Managers of Learning
Creative Thinking
Make A Different
Law of Attraction
Handling Difficult Employee

TECHNICAL SKILLS

8D Problem Solving
Control Plan
PPAP
Electrostatic Discharge (ESD)
Adv Product Quality Planning (APQP)
Failure Mode Effect Analysis (FMEA)
Measurement System Analysis (MSA)
Statistical Process Control (SPC)
6-Sigma (DMAIC Approach)
Minitab
Lean Manufacturing
Kaizen
Calibration of Instruments
PLC
IATF 16949
7QC Tools
Poka Yoke
Production Planning and Control
Total Productive Maintenance (TPM)
Cost Saving
Microsoft Office Exploration
Preventive Maintenance
Technical Report Writing
Root Cause Analysis
AQL Training

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...contact us

Next steps

Live in the world where you can make mistake without consequences
Turn our experience into your expertise.

Give a call to our advisor at +603.3359.5274 or simply send your enquiry to info@albrainy.com

CONTACT US:

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